

Name of the Educational Institution	LEPL “Batumi Shota Rustaveli State University” Address: №35 Ninoshvili Str. Batumi 6010 Tel/Fax: (0422) 27 17 87 E-mail: info@bsu.edu.ge
Title of the Educational Program	Education Administration
Qualification conferred	Master of Education Administration
Program Volume in Credits	The educational program comprises 120 ECTS credits, including: <ul style="list-style-type: none"> - Major compulsory courses (including 15 credits for teaching practice) – 70 credits; - Elective courses - 20 credits; - Master’s Thesis - 30 credits.
Aim of the Educational Program	<p>The aim of the Master’s educational program of Education Administration is to prepare highly qualified, competitive leaders for all levels of educational cycles. Easily adaptive to changeable professional environment; with high civic awareness and activity, bearing liberal values; with competencies corresponding to modern demands; who will be able to administer educational system and conduct changes envisaged by the reforms.</p> <p>The graduates of the Master’s program will be able to work at governing positions at educational institutions as well as governmental and non-governmental organizations with educational directions. For the effective implementation of the program and employment of the graduates, the university collaborates with schools, educational institutions and other employers. It enhances talented youth’s attraction to the university and their formation as qualified specialists.</p>
Learning Outcomes	<ol style="list-style-type: none"> Knowledge and Understanding: <ul style="list-style-type: none"> - Has deep and systemic knowledge in educational sphere, knows the theories and concepts in education science; - Has learnt the structure and goals of educational system; curriculum and teaching theories, modern tendencies of management, leadership and organizational behaviour sciences; - Knows the main aspects of education policy, finances and legislation, teaching and learning theories. Application of Knowledge in Practice: Has: <ul style="list-style-type: none"> - Managerial skills necessary for improving administration and education quality at educational institutions; - Ability to see, analyze, evaluate and initiate joint decisions for educational problems in diverse context; - Ability to elaborate and manage school improvement and development projects; - Ability to adapt to activities in specific educational context; - Leadership skills; - Ability to plan and adapt curriculum to specific educational context; - Ability to administer organizational budget and distribute financial resources; - Ability to administer human resources - staff attraction, create mechanisms for their constant development; - Ability to develop and administer organizational systems with high quality of accountability
Assessment	<p>In each discipline, student’s final assessment is calculated from the sum total of academic activeness, midterm assessment and final exam. The final grade is determined with the following ranking: A, B, C, D, E, FX, F.</p> <p>A – Excellent 91-100 points; B – Very Good 81-90 points C – Good 71-80 points D– Satisfactory 61-70 points; E – Sufficient 51-60 points; FX – could not pass 41-50 points. Student has the right to take the additional exam once more; F – Fail 0-40 points. Student has to take the course again.</p>
Contact Person	<p>Nana Makaradze – Associate Professor of the Faculty of Education, Program Leader</p> <p>Contact Information: telephone: (+995) 593 60 60 71; E-mail: nmakaradze@bsu.edu.ge</p>